

How to Avoid Common Mistakes with Your Charge NY Drive Clean Rebates

1. There is a 36-month vehicle ownership provision. For leased vehicles, the original lease term must be at least 36 months and must be listed clearly on the lease agreement.
2. Before submitting any documents, please be sure each picture, copy or scan is legible and complete (margins did not cut off part of the document). Smart phone pictures work well for carbon copy documents.
3. The applicant name should be on all documents. An incorrect name mostly occurs when there are co-purchasers/lessees. If there are co-purchasers/lessees, make sure at least one of the co-purchaser/lessee names is on all of the documentation whenever possible.
4. If the purchaser/lessee is a business or government entity, use the business/government entity name as the project name – not the name of the representative.
5. The name, VIN, driver license number, date of sale, and rebate amount should be entered accurately on all documents. Mistakes slow down the process.
6. For DMV Form MV-50, make sure that
 - The vehicle status is clearly checked.
 - The VIN is legible and accurate.
 - The date of sale is entered.
 - Both signatures are present at the bottom.
7. For DMV Form MV-82, make sure that
 - The name of the registrant is the applicant and they reside in New York State. Not applicable for leased vehicles because the registrant is the leasing company.
 - The VIN is legible and accurate.
 - The front and back pages are both included and the back page is signed.
8. For the Final Buyer's Order or Lease Agreement, make sure that
 - The purchaser/lessee name is correct and has a New York State address.
 - The vehicle status is checked.
 - The vehicle is an eligible vehicle.
 - The rebate is shown on the contract as "NY EV Rebate" or "NY Drive Clean Rebate" with the correct rebate amount listed. You may specify the rebate by typing, handwriting or using a stamp.
 - The contract is signed by the applicant.
 - For leases, the lease term of at least 36 months is clearly noted.
9. For the Charge NY Drive Clean Rebate Vehicle Purchaser Terms and Conditions, make sure that
 - The purchaser/lessee has clearly signed and dated the form where specified.
 - The driver license is legible, not expired, and shows a New York State address.
 - The name on the driver license matches the name on the application and other documents.
 - For a business or government entity application, the representative fills out the bottom portion of the form only (legal business name, EIN, NYS address, name and title of authorized representative with signature, and date). A driver license is not needed.
 - The dealership does NOT sign this form.