CERTIFICATE AS TO MINUTES

The undersigned, Secretary to the New York State Energy Research and Development Authority ("Authority"), hereby certifies that attached hereto is a complete and accurate copy of the minutes of the 247th Meeting of the Authority, duly held on June 23, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Authority this 8th day of September, 2020.

Peter J. Costello
Secretary

SEAL

NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY

Minutes of the 247th Meeting

Held on June 23, 2020

Pursuant to a notice and agenda dated June 10, 2020 of the New York State Energy Research and Development Authority ("Authority") a meeting was convened on June 23, 2020 at 2:30 p.m. by videoconference.

The following Members of the Authority were present:

Richard Kauffman, Chair
Gil Quiniones, Vice Chair
Sherburne Abbott
Charles Bell
Kenneth Daly
Marie Therese Dominguez
Kate Fish
Jay Koh
John Rhodes
Basil Seggos
Mark Willis

Also present were Alicia Barton, President and CEO; Janet Joseph, Senior Vice President for Strategy and Market Development; John Williams, Vice President for Policy and Regulatory Affairs; Jeffrey Pitkin, Treasurer; Peter Costello, Esq., General Counsel and Secretary; Sara LeCain, Senior Counsel; and various other staff of the Authority.

Mr. Kauffman called the meeting to order and noted the presence of a quorum. The Notice and Agenda were forwarded to the Board members and the press on June 10, 2020. The meeting was held via videoconference.

The Chair indicated that the first item on the agenda was a report by the Authority's President and CEO, Alicia Barton to provide the Members with an update on the Authority's recent activities and continued response to COVID-19. Before Ms. Barton began her presentation, Chair Kauffman noted that this would be Ms. Barton's final "President's Report", as she would be ending her role as President and CEO of the Authority on June 26, 2020.

Ms. Barton began her report by providing an update on New York State's COVID-19 response. Ms. Barton noted that New York's metrics have improved drastically since April's Board meeting, highlighting the Governor's phased reopening strategy. She explained that building back the clean energy jobs lost during the pandemic must be done cautiously and with the health and safety of all in mind by following the guidelines put out by the New York State Department of Health.

Ms. Barton explained that the introduction of the Climate Leadership and Community Protection Act and the Climate Action Council will help to bring about a less polluted environment, all while working towards social justice in disadvantaged communities.

Next, Ms. Barton noted that in a previous Committee meeting, Janet Joseph reported on the ways in which the Authority has made some of it's programs more flexible to accommodate for the change in the economy during the COVID-19 crisis. These changes include the adjustment of payment schedules and harnessing new solutions so that the Authority may do business better than before.

Ms. Barton concluded her report with statements expressing her pride in having been a part of the Authority and its growth over the past three years and then thanking her colleagues in State Government that she has worked alongside over the years.

Mr. Kauffman indicated that the next item on the discussion agenda was a resolution to enter into an executive session to discuss the appointment of a particular person.

Whereafter, upon motion duly made and seconded, and by voice vote of the members present, the following resolution was adopted.

Resolution No. 1586

RESOLVED, that pursuant to Section 105 of the Public Officers Law the Members of the New York State Energy Research and Development Authority shall convene in executive session on June 23, 2020.

The Members then entered into executive session.

The meeting was then reconvened in open session. No formal action was taken during the executive session.

The Chair stated that the next item on the discussion agenda was the appointment of Doreen Harris as the Acting President and CEO of the Authority and provided the Members with a summary of Ms. Harris's credentials.

Whereafter, upon motion duly made and seconded, and by voice vote of the members present, the following resolution was adopted.

Resolution No. 1587

RESOLVED, that pursuant to Section 1852(9) of the Public Authorities Law and Section 2 of Article III of the By-laws of the Authority, the Authority hereby appoints Doreen Harris as Acting President and Chief Executive Officer of the Authority, effective June 26, 2020 at 5 p.m., to serve at the pleasure of the Authority and to perform the duties of the President and Chief Executive Officer as set forth in Section 3 of Article IV of the By-laws and other duties as assigned by the Authority or the Chair until such time as a President and Chief Executive Officer is appointed by the Authority.

Following the approval of the resolution, Ms. Harris addressed the Members, thanking them and Ms. Barton for their support.

The Chair indicated that the next item on the agenda was the appointment of Marie Therese Dominguez to the Program Planning Committee. Mr. Kauffman gave a brief

introduction of Commissioner Dominguez, describing her many roles in both state and federal government positions throughout the length of her career. He then called for a motion approving resolution number 1588, appointing Commissioner Dominguez to the Program Planning Committee.

Whereafter, upon motion duly made and seconded, and by voice vote of the members present, the following resolution was adopted.

Resolution No. 1588

RESOLVED, that pursuant to Section 1852(9) of the Public Authorities Law and Section 2 of Article III of the By-laws of the Authority, the Authority hereby appoints Marie Therese Dominguez as Member of the Program Planning Committee of the Authority.

The Chair indicated that the next item on the agenda was a report from Sherburne Abbott, Chair of the Governance Committee ("GC"), on the GC's meeting the day before.

Ms. Abbott stated that the GC met the day before and a quorum was present throughout. The GC received a presentation from the Authority's Treasurer Jeffrey J. Pitkin on the Authority's annual report pursuant to Section 2800 of the New York State Public Authorities Law ("PAL"). As part of its annual report submitted to the Authorities Budget Office through the public authorities reporting information system, the Authority is required to submit a compensation schedule that lists all employees in decision-making or management positions, whose salaries exceeded $100,000. In addition, Section 2800 requires the Authority to submit biographical information for each employee included on the list. The GC unanimously recommended that the Board approve the compensation schedule and the submission of the biographical information.

Next, Ms. Abbott explained that the GC reviewed the Governance Committee Charter. No changes were recommended and the GC unanimously recommended approval of the Governance Committee Charter.

The Chair then indicated that the next item on the agenda concerned a private session in accordance with section 108 of the Public Officers Law. Section 108 authorizes the Members to

convene in private session in order to review a matter made confidential by state law. Since the PAL states that the Annual Confidential Board Member Performance Evaluation is confidential, it may be discussed by the Members in private session.

Whereafter, upon motion duly made and seconded, and by voice vote of the Members present, the following resolution was adopted.

Resolution No.1589

RESOLVED, that pursuant to Section 108 of the Public Officers Law and Section 2800 of the Public Authorities Law, the Members shall convene in private session on June 23, 2020 for the purpose of reviewing the Annual Confidential Board Member Performance Evaluation of the Authority.

Following the private session, Mr. Kauffman reconvened the meeting in open session. He noted that no formal action was taken during the private session.

The Chair indicated that the next item considered by the GC was the Annual Confidential Board Member Performance Evaluation ("Evaluation") and asked Ms. Abbott to discuss the item. Ms. Abbott stated that when the GC met in private session to discuss the results of the Members' evaluation of the Board's performance, the GC made note of the following issues and questions.

First, Ms. Abbott stated that the GC noted the fact that over the last several years the evaluation has shown steady and measurable increased satisfaction with the Board's operation and enthusiasm about the positive and formative interactions with management and with each other.

Next, Ms. Abbott explained that the GC inquired whether *ex-officio* Members of the Board are included in the evaluation as participants; noting that six responses is either low or does not include all Members. If the *ex-officio* Members are included, then the GC recommends finding a way of increasing participation in the evaluation.

Third, Ms. Abbott indicated that the GC liked the highly consultative nature of the Authority's management in terms of active engagement with a wide range of external advisory committees and building toward and making decisions. The GC feels this is an important aspect of good governance and policy making. Ms. Abbott indicated that the GC recommended that a question be added to the Evaluation to keep the Board's assessment of staff consultative effort in decision making.

Fourth, Ms. Abbott explained that the GC discussed the pros and cons of virtual participation initiated during these unprecedented times, and whether it makes sense to consider some model for periodic virtual participation, noting the contributions to reducing our carbon footprint and increasing efficiencies. However, the GC is concerned about onboarding new Members in a virtual environment about state regulations in normal times, excluding virtual engagement, and impacts on the collegial collaborative nature of the Members' relationships.

Finally, Ms. Abbott stated that the GC discussed the need to look for opportunities for interaction between individual Board Members, management, and staff outside of Board meetings.

The GC unanimously recommended approval of the Annual Confidential Board Member Performance Evaluation Report and its submission to the Authorities Budget Office.

Whereafter, upon motion duly made and seconded, and by voice vote of the Member's present, the following resolution was adopted.

Resolution No. 1590

RESOLVED, that the Authority's Annual Confidential Board Member Performance Evaluation Report as presented at this June 23, 2020 meeting is hereby approved to be submitted pursuant to Section 2800 of the Public Authorities Law.

The Chair indicated that the next item on the agenda was a report from the Audit and Finance Committee ("AFC") from the AFC's Chair Jay Koh.

Mr. Koh stated that the AFC met earlier in the day, and a quorum was present throughout. The AFC reviewed the Annual Investment Report for fiscal year that ended March 31, 2020 ("Investment Report") and the proposed Investment Guidelines, Operative Policy and Instructions (June 2020) ("Investment Guidelines"). The details are outlined in the memo included in the Member's meeting package. The Investment Report indicated that the Authority's overall investments decreased from $816 million to $672 million, principally from market disruption in U.S. Treasury markets in March 2020 resulting from the COVID-19 health crisis, which shifted certain maturing U.S. Treasury investments to be held in fully collateralized demand deposit accounts to maintain liquidity. Interest earnings for the fiscal year ended March 31, 2020 were $19.7 million, an increase of $3 million from the prior year. The rate of return was 2.6% as compared to 2.3% in the prior year.

Mr. Koh indicated that the Authority's independent auditors reviewed the Investment Report and said that nothing came to their attention that indicated that the Authority was not in compliance with the Investment Guidelines.

Mr. Koh explained that the Members are also requested to adopt a resolution approving the Investment Guidelines annually. No changes were recommended.

The AFC unanimously recommended approval of the Investment Report and the Investment Guidelines.

Next, Mr. Koh indicated that the AFC reviewed the Annual Investment Report for the NYSERDA OPEB (Other Post-Employment Benefits) Trust ("OPEB Trust") for the year that ended March 31, 2020, and the proposed 2020 Investment Policy Statement for the OPEB Trust. The market value of the OPEB Trust asset as of March 31, 2020 was approximately $50.5 million. As of the most recent actuarial valuation of January 1, 2020, the trust was 98.1% funded compared to its OPEB liability. T

Mr. Koh noted that due to the recent volatility in the stock and bond markets, the total return on the Authority's investments was -6.9%, outperforming the weighted average return for benchmark indices of -7.5%. While it is understood that a certain level of risk is expected in the OPEB Trust's portfolio, the ability to withstand short and intermediate term variability was specifically considered in the development of the risk tolerances.

Mr. Koh reported that the Investment Consultant has not recommended taking any actions in response to recent fund performance results. The Investment Consultant recommended a revision be made to the long-term rate of return used for actuarial purposes from 6.5% to 6.25% based on their projections for long term expected returns for the weighted average indices.

Mr. Koh stated that no changes were recommended for the Investment Policy Statement.

The AFC unanimously recommended approval of the OPEB Trust Report and Investment Policy Statement.

Mr. Koh noted that the OPEB Trust is in its second year of operations following decarbonization reduction, a substantial reduction to amounts of holdings of carbon intensive energy related investments.

The Audit and Finance Committee also reviewed the financial statements for the recently completed fiscal year. Peter Mahar summarized significant fluctuations compared to last year's financial statements. The notable changes and fluctuations are described in detail in the materials provided to the members. After Peter's presentation, we met in executive session with the independent auditors and their ample and detailed review of the Authority's investments and financial condition, no substantive problems were identified. The independent auditors will issue an opinion on the financial statements. The Committee unanimously recommended the approval of the Authority's and New York Green Bank's financial statements.

Mr. Koh recommended KPMG, LLP as the independent auditors of the Authority and New York Green Bank over the fiscal year ending March 31, 2021. And for the independent audit of the NYSERDA OPEB trust, KPMG was competitively selected under RFP issued in 2016. This will be year five out of a possible five years. The proposed fee for fiscal year 2020 to 2021 will not exceed $119,160. The committee recommended unanimously their appointment.

Next, the committee reviewed the Annual Bond Sales report. The report included no new issuances, refundings or conversions completed during fiscal year 2019 and 2020. In addition to report included the schedule of Authority bonds that are outstanding as of March 31, 2020, which totals approximately $1.6 billion. The committee unanimously recommended approval of the Annual Bond Sales report.

Lastly, the committee completed its annual review of the charter. No recommendations were made by the committee. The committee recommended approval of the committee's charter. Mr. Koh thanked the members of the Audit and Finance committee for their participation on an ongoing basis in the committee and the review of the committee, financial statements and we commend management for that capability and do expect there to be fluctuations in the financial performance of some of the Authority's assets due to the recent fluctuations in the market related to the COVID-19 crisis. This concluded Mr. Koh's report.

The Chair then called for a motion for resolution number 1591, approving the financial statements for the Authority and New York Green Bank for fiscal year 2019-2020.

Whereafter, upon motion duly made and seconded, and by voice vote of the members present, the following resolution was adopted.

Resolution No. 1591

RESOLVED, that the Authority's Financial Statements and the Financial Statements of NY Green Bank as of March 31, 2020, as presented at this June 23, 2020 meeting are hereby approved and adopted as the financial reports required by Sections 1867(1) and 2800 of the Public Authorities Law.

The Chair then indicated that the next items on the agenda was a report from the Waste and Facilities Management Committee ("WFMC") Chair, Charles Bell.

Mr. Bell stated that the WFMC met the day before and a quorum was present throughout. The first item on the agenda was approval of the WFMC Charter. The WFMC recommended that staff revisit the WFMC Charter to consider whether the Saratoga Technology and Energy Park, as well as other facilities, was included in the WFMC Charter. Staff will review that issue and report back with any recommendations at a future meeting. The WFMC unanimously recommended approval of the WFMC Charter with no changes.

Mr. Bell indicated that the next item on the WFMC's agenda was an update on the status of the nuclear coordination program presented by Alyse Peterson. Ms. Peterson indicated that the closure of Indian Point unit number two took place as scheduled on April 30, 2020. All the fuel in the reactor was removed and placed in the spent fuel pool for cooling prior to transfer to dry cask storage. Water was drained out of the reactor vessel and the reactor containment building was closed and no further physical decommissioning actions are planned until after the shutdown of unit three, next year. Ms. Peterson also provided an update on the Authority's engagement in the proceedings surrounding Indian Point's decommissioning at the federal and state level, indicating that the Authority certified legal papers in both proceedings, which are now pending resolution by the regulators.

Mr. Bell explained that the WFMC also received an update on the Western New York Nuclear Service Center ("West Valley") from Director Paul Bembia. Mr. Bembia reported that work on the West Valley demonstration project and the state licensed disposal area remained safe and that work activities are being ramped up slowly in accordance with state and federal directives and guidance. During the COVID pause, essential onsite work including monitoring inspections and maintenance activities continued. In addition, staff continued to telework at the West Valley solar project. Mr. Bembia noted that onsite work began in early March and was halted on April 1st, but that work resumed in May with the lifting of New York on Pause in Western New York for construction activities.

The Chair indicated that the next item on the agenda was a report from the Program Planning Committee ("PPC") by the PPC Chair Mark Willis.

Mr. Willis noted that the PPC had met earlier that day and that a quorum was present throughout. The PPC reviewed the PPC Charter and recommended one change to be made to correspond with the Authority's Bylaws, allowing a membership of no less than three and no more than 10 members to the committee. The PPC unanimously recommended approval of the PPC Charter.

Mr. Willis stated that the PPC also received a report on the new directions of the Authority's clean energy programs and the Climate Leadership and Community Protection Act ("CLCPA") and the Authority's response to COVID-19 from Senior Vice President for Strategy and Market Development, Janet Joseph. Next David Sandbank, Vice President of the Distributed Energy Resources and Technology, on a recent order from the New York State Public Service Commission. New efforts to spur low- to moderate- income solar access, meeting CLCPA requirements for disadvantaged communities, and NY Sun's COVID-19 response. Lastly, Ms. Harris discussed the Authority's recent large scale renewables activities.

Next, Chair Kauffman turned to the consent agenda, which included 11 resolutions to be considered by the Members. Information on each of those items was included in the meeting materials that were provided to the Members prior to the meeting. Specifically, Resolutions Number 1592, 1593, 1594,1595, and 1596 were recommended for approval by the various Committee's; Resolution Number 1597 would approve the Charters for each of the Authority's Committees; Resolution Number 1598 would approve the *Operations and Accomplishments and Mission Statement and Measurements Annual Report*; Resolution Number 1599 would approve the Annual Report on the Acquisition and Disposition of Real and Personal Property, the *Real Property Acquisition Guidelines* (June 2020), and the *Guidelines Operative Policy and Instructions for the Disposal of Real and Personal Property* (June 2020); and Resolution Numbers 1600 and 1601 would approve the Annual Contracts Report and the Periodic Contracts Report.

The Chair indicated that Counsel's Office had compared the list provided by the Members of entities with which each Member is associated, which he or she believes may enter into contracts with the Authority to the list of contracts included in each of the reports. Counsel's Office reports just a few potential conflicts. Specifically, the Authority has entered into or anticipates entering into contracts with Columbia University identified by Chair Kauffman; the North Country Association identified by Kate Fish; Syracuse University identified by Sherburne Abbott; Alliance to Save Energy identified by Gil Quiniones; and National Grid identified by Ken Daly. Each of these members noted that they would abstain from the contracts with those specified entities.

Lastly, Resolution Number 1602 would approve the annual report on the implementation of the Authority's Prompt Payment Policy.

Whereafter, upon motion duly made and seconded, and by voice vote of the members present, the following resolutions were adopted.

Resolution No. 1592

RESOLVED, that the Authority's compensation schedule presented at this June 23, 2020 meeting is hereby recommended for approval by the Board as the compensation schedule to be submitted pursuant to Section 2800 of the Public Authorities Law; and

BE IT FURTHER RESOLVED that the attached vitae are recommended for approval by the Board for submission under Section 2800 of the Public Authorities Law.

Resolution No. 1593

RESOLVED, that the "Investment Guidelines, Operative Policy and Instructions (June 2020)," as presented at this June 23, 2020 meeting are hereby approved; and

BE IT FURTHER RESOLVED, that the Authority's "2019-2020 Annual Investment Report," for the year ended March 31, 2020, as presented at this June 23, 2020 meeting, is hereby approved and adopted as the annual investment report of the Authority required by Section 2800 and Section 2925(6) of the Public Authorities Law.

Resolution No. 1594

RESOLVED, that the "NYSERDA OPEB Trust Investment Report" for the year ended March 31, 2020, as presented at this June 23, 2020 meeting is hereby approved and adopted as the annual investment report of the NYSERDA OPEB Trust required by Section 2800 and Section 2925(6) of the Public Authorities Law; and

BE IT FURTHER RESOLVED, that the "Policy Statement for the NYSERDA OPEB Trust (Retiree Health Insurance Benefits Trust)" as presented at this June 23, 2020 meeting, is hereby approved.

Resolution No. 1595

RESOLVED, the Board authorizes the President and CEO to retain the firm of KPMG, LLP as independent auditors for the Authority and for NY Green Bank for the fiscal year ending March 31, 2021.

Resolution No. 1596

RESOLVED, that the Authority's Annual Bond Sales Report for the fiscal year April 1, 2019 through March 31, 2020, and the information contained therein, as presented at this June 23, 2020 meeting is hereby approved for submission pursuant to Section 2800 of the Public Authorities Law.

Resolution No. 1597

RESOLVED, the Audit and Finance Committee Charter, the Governance Committee Charter, the Program Planning Committee Charter, and the Waste and Facilities Management Committee Charter, as presented to the Members for consideration at this June 23, 2020 meeting, with such non-substantive, editorial changes and grammatical changes as the President and Chief Executive Officer, in her discretion, may deem necessary or appropriate, are approved.

Resolution No. 1598

RESOLVED, that the Authority's Operations and Accomplishments and Mission Statement and Measurements Annual Report as presented at this June 23, 2020 meeting is adopted and approved for submission under Section 2800 of the Public Authorities Law.

Resolution No. 1599

RESOLVED, that the "Real Property Acquisition Policy Guidelines (June 2020)," as presented at this June 23, 2020 meeting, are approved and adopted;

BE IT FURTHER RESOLVED, that the "Guidelines, Operative Policy and Instructions for the Disposal of Real and Personal Property (June 2020)," as presented at this meeting, are approved and adopted; and

BE IT FURTHER RESOLVED, that the Annual Report on Disposition of Real and Personal Property (June 2020), as presented at this meeting, is adopted and approved as the Annual Report on Disposition of Real and Personal Property required by Section 2800 of the Public Authorities Law.

Resolution No. 1600

RESOLVED, that the Authority's 2019-2020 Annual Contracts Report, as presented at this meeting, is adopted and approved as the annual report of the Authority required by Section 2800(1)(a)(6) and Section 2879 of the Public Authorities Law; and

BE IT FURTHER RESOLVED, that the "Procurement and Program Contract Guidelines, Operative Policy and Instructions (June 2020)" as presented at this meeting, are approved and adopted.

Resolution No. 1601

RESOLVED, that the Periodic Contracts Report, covering the period March 16, 2020 through May 15, 2020, as presented at this meeting, including but not limited to the contracts identified therein which have been, or are expected to be, executed and which do have, or are expected to have, a period of performance in excess of one year, is hereby approved in accordance with Public Authorities Law Section 2879.

Resolution No. 1602

RESOLVED, that the Annual Prompt Payment Policy Report presented to the Members of the Authority at this June 23, 2020 meeting is adopted and approved as the annual report required by Section 2880 of the Public Authorities Law.

Chair Kauffman indicated that the next item on the agenda was other business. The Chair then read a citation from Governor Andrew M. Cuomo:

Whereas, the Empire State is proud to honor individuals who have made important, lasting contributions to the betterment of our State and the lives of its residents through their noteworthy professional accomplishments, and we therefore join to extend appreciation to Alicia Barton who, as President and Chief Executive Officer of the New York State Energy Research and Development Authority

(NYSERDA) and valued member of this Administration's Cabinet, has served the people of New York State with dedication and excellence, notably through her pivotal role in leading the State's efforts to combat climate change and grow a clean energy economy; and

Whereas, Ms. Barton has a wealth of knowledge and experience from her years in the public and private sectors working to advance clean energy projects and, during her tenure in New York State, she has been an instrumental member of our Administration's energy and environment leadership team, helping to shape and implement the State's nation-leading climate and clean energy agenda; and

Whereas, Ms. Barton has led NYSERDA with the highest degree of integrity, skill, and acumen, and has exemplified and nurtured an environment of respect among the entire staff, always encouraging them to develop new concepts and ideas, with the ultimate objective to uphold the Authority's mission to advance innovative energy solutions in ways that improve New York's economy and environment; and

Whereas, Ms. Barton has provided sound guidance and advice to our Administration and the Board of Directors of NYSERDA regarding the Authority's operations, activities, and vision to serve as a catalyst for advancing energy innovation, technology, and investment; transforming New York's economy; and empowering people to choose clean and efficient energy as part of their everyday lives; and

Whereas, Ms. Barton's leadership and drive helped bring about many significant achievements at NYSERDA, including her integral role in successfully ushering through passage of the Climate Leadership and Community Protection Act and execution of the nation's largest procurements for renewable energy and offshore wind; and

Whereas, with a spirit of warm camaraderie and good nature, Ms. Barton has worked collaboratively across New York State government with fellow Cabinet members, Commissioners, members of the Legislature, and other State officials to achieve historic progress in our State's efforts to develop a less polluting and more reliable and affordable energy system for all New Yorkers; and

Whereas, Ms. Barton has also developed and maintained effective relationships with key stakeholders and constituents across the State, and these efforts on behalf of the Authority further reflect her unwavering dedication, dependability, and willingness to serve; and

Whereas, Ms. Barton is recognized for her vital role in addressing the energy concerns and needs of New York State as well as its millions of residents, today and in the future, and for her work to shape and promote many initiatives and projects that have enhanced our quality of life; as she concludes her successful

tenure at NYSERDA, we offer Ms. Barton our gratitude for her tireless efforts, professionalism, and vigilance to creating a safer, healthier, more energy efficient New York State and world;

Now, Therefore, I, Andrew M. Cuomo, Governor of the State of New York, do hereby confer this Special Citation upon Alicia Barton in recognition for your exemplary service to the New York State Energy Research and Development Authority and with gratitude and commendation for your hard work and dedication to the greater New York public.

Ms. Barton thanked the Members for their support during her time at the Authority and said she would continue to cheer for the Authority from the sidelines.

The Chair indicated that the last item under other business was a reminder that staff would be contacting the Members regarding meeting dates for 2021 and asked that the Members make every effort to clear the dates on their calendars.

There being no further business, the meeting was adjourned.