

New York Truck Voucher Incentive Program



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Supported



NEW YORK TRUCK VOUCHER INCENTIVE PROGRAM (NYTVIP) Reporting Requirements for Participating Fleets

Overview

NYTVIP participating fleets are required to provide vehicle operations data to NYSERDA on a semi-annual basis for three years after taking delivery of a voucher-funded vehicle. The information collected during reporting cycles will enable NYSERDA, the New York State Departments of Transportation and Environmental Conservation to document vehicle performance and track information that cannot be collected through telematics. Reporting also documents whether voucher-funded vehicles continue to meet the usage and eligibility requirements defined for participating fleets.

To assist reporting, NYSERDA issues a survey to fleets with eligible vehicles. At a minimum, this survey is administered at the beginning of each November. NYSERDA asks for responses by the end of November. NYTVIP staff are available to introduce fleets to the survey and answer any questions.

Collected Information

Reporting requirements fall into four categories: vehicle eligibility, vehicle operations, EVSE and charging, and user experience. The specific information to be collected is organized in the boxes below:

Vehicle Eligibility – fleets must report any changes to funded vehicles that would affect eligibility for vouchers, including:

- Ownership changes
- Domicile location changes
- Damage resulting in inoperability
- Changes to contractual agreements
- Changes to routes

Vehicle Operations – fleets must document vehicle usage and maintenance during the survey period:

- VMT, by voucher-funded vehicle
- Non-routine maintenance costs, by voucher-funded vehicle
- Non-routine maintenance costs for a similar diesel vehicle in the fleet

EVSE and Charging – fleets must provide information on installation and usage of chargers installed using program funding:

- EVSE models, serial numbers, locations
- Electricity usage and costs for charging
- Typical state-of-charge during session start
- Typical hours of charging session
- Usage impacts due to charging needs

User Experience – fleet managers and vehicle operators are asked to provide feedback on experience driving and maintaining vehicles, and on the experience with the program as a whole:

- Driver and manager feedback on vehicle operation
- Feedback on the NYTVIP program
- Feedback on the survey data collection