

# OPT-IN REQUEST TO ROUND 2 SUBSCRIBER CRITERIA

## Inclusive Community Solar Adder



**NYSERDA**  
New York State Energy Research  
and Development Authority

***Projects that received Round 1 Inclusive Community Solar Adder and are interested in opting into the Round 2 Eligible Subscriber Criteria are required to submit this Opt-in Request Form for NYSERDA's consideration and approval. This form needs to be submitted and approved by NYSERDA prior to submitting the projects first invoice.***

By signing below, \_\_\_\_\_ agrees to the following additional terms, as more fully described in the NY-Sun Program Manual, for their Round 1 ICSA Award \_\_\_\_\_, \_\_\_\_\_ in order to use the ICSA Round 2 Rules for qualifying residential, nonresidential and affordable housing subscribers.

Compliance with:

1. The additional criteria required to perform door-to-door sales (if applicable).
  - a. If the Round 1 project is performing door-to-door sales, they will need to answer the Supplemental Questions for Door-to-Door Sales on page 2.
2. Requirements of long-term subscriber make-up.
3. Any applicable adjustments for Round 2 Projects receiving Bonus ITC.

*Note: Submission of the Opt-In Request to Round 2 Subscriber Criteria does not establish the Project's eligibility for the Round 2 incentives.*

### Contractor

Print First and Last Name	Title	Company Name
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Signature	Date
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### Payee

Print First and Last Name	Title	Company Name
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Signature	Date
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**Supplemental Questions for Door-to-Door Sales: Round 1 Projects are required to answer the following additional questions if they plan to use door-to-door sales to sign up customers on the Round 1 project.**

**1. Which entities will be conducting the door-to-door sales for the project?**

**2. Describe the project team's experience in performing door-to-door sales, including the amount of years they have been doing door-to-door sales, their experience selling in New York, and their experience working with low-to-moderate income households and disadvantaged communities.**

**3. Walk through the process of how the Primary Contractor, Customer Acquisition Provider, and/or subcontractor(s) interacts with a customer during the door-to-door sales process.**

*Note: NYSERDA may request additional demonstration of the door-to-door sales process if the explanation for #3 is not sufficient.*

**Demonstration of the customer log-in process:** A video screen-capture of the journey that a customer experiences as they sign up for the community solar product must be uploaded to the NY-Sun project record in the NYSERDA Portal.

**Note:** NYSERDA may request a dummy log-in or additional information to experience the customer sign-up process if the video does not sufficiently capture the experience.