Flexible Technical Assistance (FlexTech) Process Timeline

Complete
Application
Package
Submitted

2 Weeks

 PM Issues Scope of Work Comments & Schedules a Project Scoping Call

1 Week

 PM Reviews & Approves Revised Scope of Work

According to **Project Timeline**

 Draft Report Submitted

30 Days

 Deadline to Submit Revised Draft Report

tart 3-5 Days

2 Weeks

30 Days

1 Week

4-6 Weeks

According to Project Timeline

3-4 Weeks

30 Days

2-3 Weeks

3-5 Days

Project Manager (PM) Assigned

30 Days

 Deadline to Submit Revised Scope of Work

4-6 Weeks

 NYSERDA Issues Purchase Order

3-4 Weeks

 PM Issues Draft Report Comments

2-3 Weeks

 PM Reviews & Approves Revised Report

Please note:

- o NYSERDA actions are documented in blue
- o Customer and Consultant actions are documented in green
- o Scopes of Work and Draft Reports may require more than one round of comments
- o Failure to submit items within specified timeline may result in cancellation
- o Timeframes are approximate and may vary during periods of high programmatic activity.