# Charge Ready NY 2.0 Webinar Q&A

**Project Site Eligibility**

**Question: Are parking lots at public/state universities (i.e. SUNY) considered public sites for Charge Ready 2.0?**

**Answer**: Yes, public universities are considered public sites so long as they are accessible to the public 24 hours a day, seven days a week (24/7). Lots and chargers at public universities that are not accessible to the public 24/7, but made available to university employees may be considered workplace sites.

**Question**: **If one public campus has multiple parking lots with stations at each lot, does each of those lots need to be applied for separately, or can they be listed as one singular location?**

**Answer**: Each lot on extended campuses is considered a separate site, and separate applications must be submitted for each separate site.

**Question**: **Can a car dealership apply for the Charge Ready NY 2.0 program if the EV charging stations are being used by dealership employees in the service area?**

**Answer**: Car dealerships can apply as a *workplace*, but the chargers must be exclusively available to employees during normal business hours. A site map showing the employee parking area and charging station location should be submitted with the application for NYSERDA’s review.

**Question**: **Are libraries qualified for the Charge Ready NY 2.0 program?**

**Answer**: Libraries may qualify either as a *Publicly Owned Facility* (if owned, operated or primarily funded by a state, local government or quasi-government entity/jurisdiction) or as a *workplace* if the library is privately owned.

**Question**: **What is the definition of a “connected” housing units for MUD sites?**

**Answer**: Housing units must be physically connected with a shared parking lot or garage containing at least 20 parking spaces; individual housing units located in a single location or development are not considered connected housing units.

**Question**: **Are there specific criteria or requirements that would allow a site with over forty (40) ports to be approved for the Charge Ready NY 2.0 program?**

**Answer**: No. Each site is allowed up to a maximum of forty (40) charging ports per site. Any site with more than twenty (20) ports will be reviewed by NYSERDA to determine if the number of charging ports is appropriate, based on site size, usage, and the number of current and/or prospective EV drivers.

**Question: Does the site type selection for a Charge Ready NY 2.0 application need to be the same for other utility-based programs if definitions may change for other programs?**

**Answer**: The site type selected by applicants for Charge Ready NY 2.0 funding must meet specific Charge Ready NY 2.0 site-type definitions, regardless of other program definitions.

**Question**: **Are condominium residences qualified for the Charge Ready NY 2.0 program as MUD sites?**

**Answer**: Yes. Condominium and co-op residences are eligible for the program, so long as they meet the minimum requirements for the site type they are applying for.

**Question**: **What is the minimum number of employees required for a workplace site to be qualified for the Charge Ready NY 2.0 program?**

**Answer**: A workplace site must have a minimum of twenty (20) employees regularly working at the site. Workplace sites with more than 100 employees regularly working at the site are considered Large Workplace Sites.

**Rebate Levels**

**Question**: **For workplace fleets to qualify for the Bonus Incentive on top of the Charge Ready NY 2.0 rebate amount, what constitutes “multiple vehicles” that a fleet would need to purchase?**

**Answer**: The company must purchase at least three (3) vehicles for small locations or six (6) vehicles for large locations. The vehicles may *not* be “company cars” provided to specific employees as a bonus to their compensation.

**Question**: **Is the $300,000 total rebate limit per entity specific to the equipment owner or to the entity that is applying on behalf of the equipment owner?**

**Answer**: No entity may receive more than $300,000 per year in Program incentives. This limit applies to ALL entities that are applying.

**Question**: **Can incentive funding from other programs be utilized in with the Charge Ready NY 2.0 program?**

**Answer:** Yes, but some funding sources are not eligible with Charge Ready NY 2.0. Please reference Section 3.2 of the [Implementation Manual](https://www.nyserda.ny.gov/All-Programs/ChargeNY/Charge-Electric/Charging-Station-Programs/Charge-Ready-NY/Program-Resources) to see a list of ineligible funding.

**If I am using other eligible incentive funding such as “Make-Ready”, is there a cap to the total amount of incentives that can be applied with my Charge Ready NY 2.0 project?**

**Answer**: In no instance can the use of other eligible funding account for more than 100% of the total Charge Ready NY 2.0 project cost.

**Question**: **Can other incentive programs (i.e. RG&E “Make Ready”) be used in addition to the Charge Ready NY 2.0 program to cover installation and/or equipment costs?**

**Answer**: Applicants are welcome to and encouraged to utilize any “Make Ready” funding available to them.

**Charging Equipment & Network Requirements**

**Question**: **Is there an “uptime” requirement for stations to be qualified?**

**Answer**: There is not a set uptime requirement, however, Equipment Owners must continue to own and operate the Charging Equipment at the same location for a period of no less than five (5) years from the activation date. Charging Equipment not-in-service for 90 consecutive days due to a malfunction, or other operational issues, may potentially be deemed inoperable and in violation of the five (5) year in-service requirement.

**Question**: **For installers applying on behalf of the equipment owner, can the “proof of payment” be finalized by the Charge Ready NY 2.0 rebate amount?**

**Answer**: The Charge Ready NY 2.0 rebate should be clearly noted in the invoice from the Installer to the Equipment Owner. The Installer must show that the Equipment Owner has paid for the additional cost of the installation, minus the rebate incentive.

**Question**: **Does the warranty requirement for the approved equipment include parts and labor, or only the equipment parts?**

**Answer**: Warranty coverage must include, but is not limited to, parts, service, maintenance, and repair.

**Question: How often does NYSERDA review and update the approved equipment and network service providers lists?**

**Answer**: NYSERDA is accepting applications from equipment and network services providers on a rolling basis (see RFQL 5312). Review and approval of equipment & eligibility applications typically takes 30 days. The timeline is dependent on whether the applicant has any deficiencies and how long it takes to address them. NYSERDA will update the online eligibility list on a regular cadence and the application portal will be updated soon after equipment/network is deemed eligible. Applicants will be notified via email of approval or rejection.

**Question: Does the warranty requirement for the approved equipment need to have a base warranty of three (3) years, or can the warranty requirement be met through an extended warranty purchased by the equipment owner?**

**Answer**: The warranty requirement can be met through the purchase of an extended warranty. However, Charging Equipment and all accessories must be backed with a warranty of 36 months or longer. The warranty period should start the day the equipment is installed and ready for use. Proof of the warranty will be required alongside receipts of purchase for fund disbursement.

**Question**: **If the charging equipment installed at a site are not approved equipment, can the applicant switch the equipment to approved equipment after application submission?**

**Answer**: Replacement of existing charging stations is not eligible for Charge Ready NY 2.0 funding. If a post-installation application is submitted selecting a specific equipment/model, that model must be installed. Changing the equipment during the post-installation application process will result in application cancellation.

**Question**: **Does equipment that is approved for other EVSE incentive programs (i.e. NJDEP, NJBPU) automatically qualify for the Charge Ready NY 2.0 program, or will that equipment manufacturer still need to apply separately and go through the same process as other equipment manufacturers?**

**Answer**: No. All equipment manufacturers must apply for the Charge Ready NY 2.0 program in the same process, regardless of involvement in other programs. Equipment manufacturers and network providers can submit proposals to become eligible for this Program here: [RFQL 5312: Charge Ready NY 2.0 Equipment and Network Qualification Process](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fportal.nyserda.ny.gov%2FCORE_Solicitation_Detail_Page%3FSolicitationId%3Da0r8z000000CBXPAA4%26_gl%3D1*88zmgb*_ga*NjIwNzk0MTQ5LjE2Nzc1MjQ1OTU.*_ga_DRYJB34TXH*MTY3NzUyNDU5Ni4xLjEuMTY3NzUyNDYwMC4wLjAuMA&data=05%7C01%7CDavid.McCabe%40nyserda.ny.gov%7C1b4c152ef3554c92e34e08db798bcf2f%7Cf46cb8ea79004d108ceb80e8c1c81ee7%7C0%7C0%7C638237413634218107%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=bln3row1D6h%2FLZwD82g19GG%2BWKFY4Gk0EwIxpP3Rb9k%3D&reserved=0)

**Question**: **How will equipment manufacturers or interested applicants be notified of approval of new equipment and network service providers for the Charge Ready NY 2.0 program?**

**Answer**: Equipment manufacturers will be notified via email of the status of their application for equipment approval. The official list of approved equipment and charging networks can be found at <https://www.nyserda.ny.gov/All-Programs/ChargeNY/Charge-Electric/Charging-Station-Programs/Charge-Ready-NY/Eligible-Charging-Equipment-and-Networks>

**Question**: **Would a charging station that does not have an on-site payment option qualify for the Charge Ready NY 2.0 program?**

**Answer**: For a station to qualify for the Charge Ready NY 2.0 program, stations must accept at least two methods of payment, one of which must be by credit card (e.g. phone app, tap payment, credit card reader, toll-free phone number, etc.)

**Project Application Process & Documentation**

**Question: Can third party consultants of an equipment owner or installation company apply on behalf of the installer or equipment owner?**

**Answer**: No, the applicant must be the equipment owner or the installer of the charging equipment.

**Question: Is there allowance for exception to the 180-day installation window for pre-approved applications under any circumstances?**

**Answer**: No, pre-approval applications that cancel due to not completing the post-installation portion of an application that was pre-approved cannot have that application deadline extended. However, applicants may reapply for one additional 180-day pre-approval period. Alternatively, applicants may choose to apply to the program after installation is complete.

**Question**: **Do participants from the Charge Ready NY program that were previously approved as applicants need to apply to become approved to participate in Charge Ready NY 2.0 separately?**

**Answer**: Yes, applicants who were previously approved for the Charge Ready NY program will need to re-apply. Applicants must agree to the Charge Ready NY 2.0 Terms and Conditions. A separate email address may be needed for the application.

**Question**: **Do stations need to be active and available for charging at all times if usage is lower at certain times of day?**

**Answer**: Public sites that have received Charge Ready NY 2.0 funds are expected to be available for public usage at all times.

**Question**: **Are equipment owners required to pay non-networked fees if the EV network service provider shuts down indefinitely?**

**Answer**: Equipment Owners must provide NYSERDA access to charging data through an approved Network Provider for a period of five (5) years. Equipment Owners can switch Network Providers but must notify the Program Administrator within 30 days and provide all equipment and network identification numbers.

**Question**: **Is there an eligibility requirement to be an installer of the charging equipment or an approved contractor list?**

**Answer**: No. However, Installers must be certified to perform electric vehicle charger installations in the jurisdiction where the work is being completed. Equipment Owners are allowed to choose their preferred installers. The Joint Utilities of New York maintains a list of eligible contractors for their [EV Make-Ready Program](https://jointutilitiesofny.org/ev/make-ready/approved-contractors) that maybe a helpful resource in choosing an installer.

**Question: Where can I find examples of acceptable documentation/photos?**

**Answer**: NYSERDA will add example photos on the Charge Ready NY 2.0 Additional Resources webpage.

**Question**: **Can a single Installer apply on behalf of multiple equipment owners?**

**Answer**: Yes. However, Installers cannot apply for more than $300,000 in rebates per calendar year.

**Question**: **How long is the review time for a new application to be approved by NYSERDA?**

**Answer**: Applications are reviewed with follow-up given within ten (10) calendar days of submission. The duration of the application process is determined by accuracy of documentation.

**Question**: **Can equipment owners or installers who completed installation before the launch of Charge Ready NY 2.0 program apply for post-installation applications?**

**Answer**: No, projects completed before the launch of the Charge Ready NY 2.0 program (July 19, 2023) do not qualify for the Program.

**Question**: **Do applicants need to fill out both the Installer Agreement and the Charging Equipment Installer Certification forms?**

**Answer**: Yes. The Charging Equipment Installer Certification and Installer Agreement must both be completed, at different stages of the application process, in order to qualify for the Program.

**Post-Installation Process**

**Question: Once charging stations are installed, who is considered the equipment owner at a private multi-unit dwelling (MUD)?**

**Answer**: The Equipment Owner is the entity that purchases the charging equipment and is responsible for maintaining it. The Equipment Owner may be the recipient of the incentive payment and is responsible for providing charging data to NYSERDA for a period of five years. Individual residents or tenants who are not the building owner may NOT be the Equipment Owner.

**Question**: **What steps need to be taken by the applicant if the site owner sells the property that the approved stations are located if the new site owner intends to remove the stations?**

**Answer**: If an equipment owner is notified of a change in site ownership and notified that the new site owner will not keep the equipment on-site, the equipment owner should reach out to NYSERDA immediately with a planned deactivation date. NYSERDA will follow up with next steps.

**Question**: **If the installation company is leasing the equipment, but remains the owner through the lease, would the installation company be considered the equipment owner for the Charge Ready NY 2.0 program, and what proof of lease documents would be required?**

**Answer**: Yes. A copy of the executed lease between both parties will be required.