

# PROJECT INFORMATION FORM

## Affordable Multifamily Program Upstate



**NYSERDA**  
New York State Energy Research  
and Development Authority

This form has been created to guide the Participating Contractor collection of data for entering the AMP Up application into the Multifamily Energy Portal. This form will not be uploaded and is for informational purposes only.

### PROJECT CONTACTS INFORMATION

#### Project Contacts Input

Participant Name (First, Last) \_\_\_\_\_ Participant Title \_\_\_\_\_

Participant E-mail \_\_\_\_\_ Participant Phone (Include Extension) \_\_\_\_\_ Participant Fax \_\_\_\_\_

Participant Company Name (if applicable) \_\_\_\_\_

Participant Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

### PROJECT SITE INFORMATION

#### Project Site Inputs

The project site address is the same as the customer address?

Project Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Year Built: \_\_\_\_\_ Occupancy Rate %: \_\_\_\_\_ # of Dwelling Units: \_\_\_\_\_

Building Name: \_\_\_\_\_ Gross Floor Area (sq.ft): \_\_\_\_\_

Total Conditioned Floor Area (sq.ft): \_\_\_\_\_ Residential Conditioned Floor Area (sq.ft): \_\_\_\_\_

Is this a mixed used property?  Yes  No

Is the building paying into the electric or Natural Gas System Benefits Charge (SBC)?  Yes  No

At least 25% of residential dwelling units are, or are expected to be, occupied by households earning not more than 80% AMI or SMI, whichever is higher.

Type of Electric Metering: (None/Master/Direct/Sub): \_\_\_\_\_

Heating Source(s): \_\_\_\_\_ Gas Service Use: \_\_\_\_\_

## PROJECT INFORMATION

Summary of the proposed scope of work:

What type of assistance is the project interested in pursuing?

- Energy audit/Building assessment    Other technical services    Installation/Construction

What other programs is the project interested in pursuing now or in the future?

- |  |   |
|--|---|
| <input type="checkbox"/> On-site Energy Manager (OsEM)                       | <input type="checkbox"/> Weatherization Assistance Program (WAP)                |
| <input type="checkbox"/> Small Affordable Multifamily Energy Studies (SAMeS) | <input type="checkbox"/> Appliance Upgrade Program (AUP)                        |
| <input type="checkbox"/> Flexible Technical Assistance (FlexTech)            | <input type="checkbox"/> Owner's Representative Services for Multifamily Bldgs. |
| <input type="checkbox"/> NYS Clean Heat                                      | <input type="checkbox"/> Other  |

## UTILITY INFORMATION

Electric Utility Company: \_\_\_\_\_

Gas Utility Company: \_\_\_\_\_

Other (bulk fuels, etc.): \_\_\_\_\_

## REQUIRED DOCUMENTS

- Income Verification (Rent Roll workbook or other proxy; see Program Manual)
- IRS Form W-9 (If Payee is not a Participating Contractor)
- Building Owner Participation Agreement
- Technical Assistance Plan
- Technical Assistance Plan Budget Template
- Existing Energy Usage Info (Needed for Deep Retrofit and Building Electrification Projects not using Clarity Compass Modeling Software)



**NYSERDA**  
New York State Energy Research  
and Development Authority