



New York State Unified Solar Permit

How to customize the New York State Unified Solar Permit Form

Attached is a three-part form that contains:

- ✓ Requirements for Application Submittal – PART A
- ✓ Eligibility Checklist – PART B
- ✓ Application – PART C

**You Can
Customize
Part A:**

- ✓ Add your municipality's contact information, web site, etc. to the blank box in the upper right corner of page 1.
- ✓ Under 2. "Set of plans that include:" Indicate the number of sets of plans you require in the editable box.
- ✓ Under 4. "Permit Fee Amount," insert the dollar amount of the permit fee in the editable box.

**You Can
Customize
Part B:**

- ✓ Under 7 after "The Solar Installation Contractor complies with all licensing and other requirements of the jurisdiction and the State", you can refer to any specific requirements your jurisdiction has in the editable box.

If you have problems customizing these forms, please go to <http://ny-sun.ny.gov/contact-us>