

RICHARD L. KAUFFMAN Chair ALICIA BARTON President and CEO

## **NOTICE OF MEETING AND AGENDA**

January 11, 2018

TO THE GUESTS OF THE AUDIT AND FINANCE COMMITTEE:

PLEASE TAKE NOTICE that the one hundred thirty-fourth (134<sup>th</sup>) meeting of the AUDIT AND FINANCE COMMITTEE of the New York State Energy Research and Development Authority ("Authority") will be held at the office of the New York State Dormitory Authority ("DASNY"), One Penn Plaza, 52<sup>nd</sup> Floor, New York, New York, and in the Authority's Albany Office at 17 Columbia Circle, Albany, New York, on Tuesday, January 23, 2018, commencing at 11:00 a.m., for the following purposes:

- 1. To consider the Minutes of the 133<sup>rd</sup> meeting held on September 19, 2017.
- 2. To consider and act upon a resolution recommending approval of proposed revisions to the Internal Control Manual, the By-laws, and the Audit and Finance Committee Charter.
- 3. To receive a report from the Director of Internal Audit on recent internal audit activities.
- 4. To transact such other business as may properly come before the meeting.

Members of the public may attend the meeting at either of the above locations. In order to expedite the entry procedures established by the building management, any members of the public planning to attend the meeting at DASNY's office should notify DASNY's receptionist at 212-273-5000, 24 hours in advance of the meeting, and must be prepared to show valid photo identification upon arrival at One Penn Plaza.

Video conferencing will be used at both locations and the Authority will be posting a video of the meeting to the web within a reasonable time after the meeting. The video will be posted at <u>http://www.nyserda.ny.gov/About/Board-Governance/Board-and-Committee-Meetings</u>.

Sara J. Lei

Sara L. LeCain

Secretary to the Committee

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