



NYSERDA

July 2020 Indoor Air Quality Monthly Report

DATE: 07/17/2020



Summary

For this first Monthly Report, Wendel is including all activities prior to this report as completed, and each subsequent report will include the past month's progress, and the next month's expected tasks to be completed.

Previous Month Tasks Completed

Activity prior to July 17th, 2020

Kickoff Meetings:

- Meeting with NSYERDA to kick off the project, discuss project expectations, reporting needs, developing the final Work Plans and budgets.
- Kickoff meetings with both School Districts in Western NY.
- Development of the initial selection of buildings for each School District – Final selections to be made by 7/24
- Initial discussions on who is the point of contact for each school, any protocols for getting engineers to perform site visits.
- Covid -19 protocols are to track anyone that performs site visits, and sign in at any building location that is entered by each person per day, and wear masks if you will be within 6 feet of anyone. Otherwise the schools have no additional requirements currently.

Upcoming Tasks for the Following Month

Final building selections

The initial buildings selections were discussed and will be finalized within a week for both school districts

Anticipated Activity for the following Month (July 17 to August 17)

- Finalize buildings in that will be included in the study
- Send each school district an RFI to obtain the needed drawings, electrical data, and controls information needed to perform the study
- Review any information already received, and any new information received by each school
- Start developing energy baselines for each school, and identify any gaps in data that will be needed, and make any requests as required.
- Start initial review discussions with each school district to understand the systems included in the final selection of buildings.
- Start on-site walkthroughs of at least one, but possibly both school districts to identify the HVAC systems. All initial site walkthroughs are expected to be completed before the opening of school. Additional site walkthroughs may be necessary and will be planned as needed.



Discussion Items

Issue tracking for the project

- Additional school opening guidance will be coming out within the next couple of weeks. Wendel will need to understand what this will mean to the Schools and the project.