

**Attachment D
RFP 3401 – Task Work Order Template**

Date:

Contractor:	
Contract #:	
Task Work Order #:	
Initiative:	
NYSERDA PM:	
Task(s) Assigned:	<input type="checkbox"/> Intake/Application <input type="checkbox"/> Payments <input type="checkbox"/> Other

Market Focus / Initiative:

Work Assignment (w/ estimated volume):

Staff Assigned:

Deliverables & Schedule:

Budget:

Staff Title	Hourly Rate/Unit Rate	Not to Exceed Total

Grand Total: