



Attachment K - Cost Proposal

PART A – Property Management Fee (See Section IV. 5a of RFP)

		Annual Cost
Initial Contract Period	4/1/16 - 3/31/17	\$
	4/1/17- -3/31/18	\$
	4/1/18 – 3/31/19	\$
Renewal Option Periods	4/1/19 – 3/31/20	\$
	4/1/20 – 3/31/21	\$

PART B - Other Fees and Expenses Paid Directly to Proposer (See Section IV. 5b of RFP)

Please list any other costs to be paid directly to the Property Manager (to be based on actual costs incurred with no mark-up allowed). Pass through expenses paid to independent entities should not be included:

Expense item: (List)	Cost
_____	_____
_____	_____
_____	_____

Regular On-Site Employees:

Title	Salary	FTE (full time equivalent %)	Fringe Benefits %	Total Annual Cost

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(P) 716-942-9960
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Other Employees (periodically sent to building such as electricians, plumbers)

Title	Hourly Rate	Fringe Benefits %	Hourly Rate with Fringe

Part C - Construction Management Services (See Section IV. 5c of RFP)

The Property Manager shall, with the prior approval of NYSERDA, be eligible to receive an additional fee not to exceed 15% of the cost of labor and materials when the Property Manager is acting as a Construction Manager to oversee the design, bidding and buildout capital repairs or improvements.

Fee including all overhead and profit (based on a percentage of direct labor and materials)	%
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Please provide a narrative of what types of services this fee will be assessed on vs. which items are covered by the Management Fee contained in Part A (attach additional pages if necessary)

Indicate below the hourly rates of any other Property Manager employees who may be involved in providing the above supplemental services

Title	Hourly Rate	Fringe Benefits %	Hourly Rate with Fringe