Attachment I
Project Site Checklist

Applicant: _____

Customer Name: _____

Site address: _____

NYISO Zone: _____

Utility: _____

Strategic Location (Yes or No): _____

County: _____

System Size (kW): _____

Customer Contract (i.e. Lease, Direct Sale, PPA, etc): _____

Required information as part of the Proposal				
	Yes	**No**	**N/A**	**Identify page number in this package.**
Have you included a copy of the customer's 12 month electric usage and copy of the customer's bill showing payment into RPS? For biogas systems the 12 month electric usage should show the peak usage.	☐	☐	☐	
Have you shown proof that the estimated energy production is under 110%.	☐	☐	☐	
Are you relying on remote net metering to justify the size of your system? If so, has the Electric Utility Information form been completed and provided?	☐	☐	☐	
For PV systems have you provided the estimated price of the panels, inverters, balance of system, labor, installation, and permits, and total installed price?	☐	☐	☐	

Required information as part of the Proposal				
	Yes	No	N/A	Identify page number in Proposal
For biogas systems have you provided the estimated total cost of the system and confirmed that the incentive is less than 50% of the total cost?	☐	☐	☐	
For biogas Systems have you identified the electric generation system type, manufacturer, and model?	☐	☐	☐	
If you are proposing a roof mounted system, have you provided a document signed by both the customer and you showing that the roof is (1) in acceptable condition, (2) structurally able to support the weight load of the system, and (3) has sufficient area to accommodate the proposed system?	☐	☐	☐	
All permits and approvals required for this installation have been identified?	☐	☐	☐	
Have you provided a signed and completed page 1 Short Environmental Assessment Form (SEQRA)?	☐	☐	☐	
For PV systems have you included aerial photos of the site location? Does the aerial photo include the location of the equipment?	☐	☐	☐	
For PV systems have you provided the percent of system losses due to shading, orientation, and tilt?	☐	☐	☐	