

NYS Affordable Multifamily Energy Efficiency Program

Mid-Project Statement of Completion

NOTE: For **Comprehensive** projects only

Utility Account Holder Information			Work Order ID: XXX	
Electric Utility:		Gas Utility:		
Electric Service Account Name <i>(as shown on your Utility bill)</i>		Gas Service Account Name (Building/Site Name), if different from Electric Service Account Name <i>(as shown on your Utility bill)</i>		
Contact	Title	Email	Phone	
Contractor or Energy Service Provider Information				
Contractor or Energy Service Provider Name				
Contact	Title	Email	Phone	
Site Information				
Service Address		City	State	Zip
<p>Note: All checks must be issued to each respective Utility's customer of record and will be mailed to the Utility Account Holder listed above, unless otherwise indicated in the "Payee Authorization" section of the Program Application. Checks will not be hand delivered.</p>				
Project Details				
Total points from full scope of project (must be at least 100 points to be a Comprehensive project): _____				
Mid-Project Invoice (NOTE: Do not include sales tax in cost data)				
Please fill out the following table for completed measures.				
DESCRIPTION: Energy Efficiency Measure(s) Installed Make Model	Points per Measure (mid-project total must be at least 60% of total project points)	Material Cost	Labor Cost	Total Cost
Electric				
Gas				

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Total				

Installation Schedule for Remainder of Comprehensive Project

Please provide the remaining measure(s), points, and expected completion date(s) for your Comprehensive project. Any change to the project scope or to a completion date must be expressly approved in writing by the program implementation contractor for the Affordable Multifamily Energy Efficiency Program sponsored by each Utility (the applicable implementation contractor is listed on page 3 of this form) and could result in a revised offer after the project is re-evaluated.

Energy Efficiency Measure Make Model	Points per Measure	Estimated Completion Date:
Electric		
Gas		

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Agreement and Signature		
By my signature below, I represent to each respective Utility that the Mid-Project Invoice information reflected in the foregoing table is true, accurate and complete to the best of my knowledge; particularly, that the Measure(s), Material Cost, Labor Cost, and Total Cost information are true, accurate and complete, and so reflect all relevant information, including charges for labor, materials, equipment and services performed to complete the installation; and, further, I agree that I must provide to each respective Utility upon request original invoices in support of all or any part of the Mid-Project Invoice information provided.		
Customer <i>(please print)</i>	Title	Date
Signature		
Participating Contractor <i>(please print)</i>	Title	Date
Signature		

Return completed form by email to:

- Downstate customers
 - o Con Edison and National Grid in Metro and Long Island regions:
AMEEPDownstateComprehensive@willdan.com
- Upstate customers
 - o Central Hudson and Orange & Rockland: AMEEPUpstateComprehensive@willdan.com
 - o National Grid in the Niagara Mohawk region, NYSEG, NFG, and RG&E:
mfenergysavings@riseengineering.com